**MINUTES**

**FRITCH CITY COUNCIL REGULAR SESSION**

**TUESDAY MARCH 27, 2018**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**6:30 P.M.**

1. **Call to order. Welcome Citizens and Visitors.** Meeting called to order at 6:30 p.m. by Mayor W. Kelly Henderson. Councilmembers present: Mayor Pro Tem Richard Hein, Arlin Audrain, Denise Campbell and Tom Ray. Councilmember Dwight Kirksey was absent. City employees present: Drew Brassfield, Tammy Schmidt, Houston Gass, Roger Pense, Stephanie Davidson and Ed Adamson. Tara Huff with the Eagle Press was also present in the audience.
2. **Invocation and Pledge of Allegiance.** Prayer given by Councilmember Audrain. Pledge led by City Manager Brasssfield.
3. **Open forum – Comments/Concerns from Citizens: No one spoke in open forum.**
4. **Consent Items:**
	1. Approve minutes of the following meetings: February 20, 2018 and February 23, 2018
	2. Approve accounts payable

- Motion made by Councilmember Campbell to approve the consent agenda items. Second was made by Councilmember Audrain. Vote 4/0.

**5. New business:**

1. **Discuss and take action concerning Tax Deeds for Trust Properties inside Fritch City Limits.**

- After reviewing the deeds presented to the Council, discussion followed about moving future deeds into the Consent Agenda. Councilmember Hein made a motion to approve the acceptance of the bids on the deeds. Councilmember Ray seconded. Vote 4/0. Motion passed.

1. **Discuss and take action concerning properties located on Plains, near Max Page, described a Lots 10-12, Block 21, CRP-4.**

- After a brief discussion, Councilmember Campbell made a motion to authorize the City Manager to proceed with advertising the listed properties for sale by means of sealed bids and that the Council unseal and read the bids at the next regularly scheduled Council meeting following the end of the request for bids. Councilmember Ray seconded. Vote 4/0. Motion passed.

1. **Discuss and take action concerning Ordinance 570 concerning Atmos Energy’s Rate Review Mechanism and Tarriff.**

**-** City Manager Brassfield informed the Council that the proposed Rate Review Mechanism is the preferred method by cities when Atmos Energy is considering a rate increase because it gives cities more control over how much Atmos can raise their rates. Councilmember Hein made a motion to approve adopting Ordinance 570 and the accompanying tariff to be effective on or after October 1, 2018. Councilmember Audrain seconded. Vote 4/0. Motion passed.

1. **Discuss and take action concerning contracted services with Amarillo Medical Services. Presentation by Will Hendon, EMS Chief.**

- Mr. Hendon informed the Council of the services his agency can offer to the City of Fritch in the hopes of improving EMS services to our citizens. Mr. Hendon stated that he was hopeful that AMS would be able to take over providing these services on May 1, 2018 but it depended on several variables. Much discussion was had concerning the current contract the City is in with the Hutchinson County EMS concerning termination of the existing contract and any pro-rated payments. Councilmember Hein made a motion to authorize City Manager Brassfield to enter into negotiations with Amarillo Medical Services and the Hutchinson County EMS to provide EMS coverage to Fritch, not to exceed the currently contracted amount and contingent upon Council approval. Councilmember Campbell seconded. Vote 4/0. Motion passed.

1. **Discuss and take action on amending City Code § 13.02.006(2).**

**-** City Manager Brassfield informed the Council of a recent situation involving the apartment complex to the West of the Dairy Queen. At this location, an individual is renting some building space from the landlord, but the landlord has a poor history of paying the water bill and water is currently shut off for this location. Because of the current wording of the ordinance, the City is not permitted to put in a new water meter just for the separate business. The proposed amendment to the ordinance would allow the Council to allow for exceptions on a case-by-case basis. Councilmember Campbell made a motion to approve amending this section of the City Code as discussed. Councilmember Hein seconded. Vote 4/0. Motion passed.

 **F. Discuss and take action concerning paying off Police Department Vehicle.**

- This item was tabled after some discussion. The Council requested additional budgetary figures before making a decision.

 **G. Discuss and take action on possible EDC grants to two local businesses.**

- EDC Board President, Kendall Glover, informed the Council that the EDC was requesting approval for a grant to just one business. Mr. Glover stated that the EDC wished to grant $2,200 to Talon Sharpening Services with a pro-rated, 2-year pay back should the business go out during that time frame. Councilmember Hein made a motion to approve the EDC’s grant to Talon Sharpening Services and Councilmember Campbell seconded. Vote 4/0. Motion passed.

 **H. Discuss and take action concerning employee membership in Apollo MedFlight.**

- City Manager Brassfield informed the Council that he had been researching additional employee benefits and had been discussing a membership package with Apollo MedFlight. Membership would be paid for by the City at $40 per employee. This membership is at a 20% discount and would cover the employee and all members of their household. Membership also pays for all expenses not covered by the member’s insurance should they need to be flown to a hospital. The Council opted to table this item until additional information concerning membership in other medflight companies could be obtained.

**6. City Staff & Affiliated Entities reports**

**A. Report from City Manager –** City Manager Brassfield discussed upcoming trainings for him and the Department Directors. He also discussed the preliminary engineering report the City has received from Brandt Engineers and the priorities identified from this report for the water system. He also informed the Council of the recent issues with the transducer in the water storage tank and the steps that the Public Works Department is taking to prevent such issues in the future. Finally, he also addressed the bond connected to a former City Secretary.

**B. Report from Chief of Police –** Chief Gass gave the February Report for the Police Department.

**C. Report from Public Works Director –** Director Pense gave the February Report for Public Works.

**D. Report from Fire Chief –** Chief Adamson gave the Fire Department’s February run report.

**E. Museum Report –** Director Davidson gave the Museum’s February report to the Council.

**F. Court Report – February report.** Report was submitted to the Council. No discussion.

* 1. **E.D.C. Report – No report.**
	2. **Crime Control Report – No report.**

**7. Mayoral/councilmember announcements.** Mayor Henderson stated that the Alderman race would be uncontested in the upcoming May election, therefore, the City needed to cancel that portion of the election.

**8. Future agenda items.**

 **9. Adjournment.**  Motion to adjourn made by Mayor Pro Tem Hein. Second made by Councilmember Ray. Vote 5/0.

 **READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.**

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 **Mayor W. Kelly Henderson Tammy Schmidt, City Secretary**