**MINUTES**

**FRITCH CITY COUNCIL REGULAR SESSION**

**TUESDAY JANUARY 23, 2018**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**5:15 P.M.**

1. **Call to order. Welcome Citizens and Visitors.** Meeting called to order at 5:15 p.m. by Mayor W. Kelly Henderson. Councilmembers present: Mayor Pro Tem Richard Hein, Tom Ray, Dwight Kirksey, Arlin Audrain and Denise Campbell. City employees present: Drew Brassfield
2. **Invocation and Pledge of Allegiance.** Prayer given by Councilmember Audrain.
3. **Discuss and take action concerning formation of a hiring committee regarding the City Secretary position.** Discussion amongst the Council with the City Manager concerning who to appoint to a committee to conduct the necessary work to search for a new City Secretary. Motion was made by Councilmember Audrain to appoint Councilmembers Campbell and Hein and City Manager Drew Brassfield to this committee. Second was made by Councilmember Ray. Vote: 2 in favor, 2 abstain.
4. **Discuss and take action concerning appointment of acting City Secretary.** Following discussion on the duties and responsibilities of an Acting City Secretary, Councilmember Hein made a motion to appoint Trisha Burris as Acting City Secretary until the Council was able to hire a permanent replacement and authorize the City Manager to begin searching for an Interim City Secretary. Second was made by Councilmember Audrain. Vote 4/0.

 **5. Adjournment.**  Motion to adjourn made by Councilmember Hein. Second made by Councilmember Audrain. Vote 4/0.

 **READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017.**

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 **Mayor W. Kelly Henderson Cindy Cook, City Secretary**