**Minutes**

**PUBLIC HEARING & SPECIAL CALLED SESSION**

**FRITCH CITY COUNCIL**

**September 25, 2018 at 6:30PM**

Sanford-Fritch ISD Administration Building, 540 Eagle Drive FRITCH, TEXAS

1. **Call to order. Welcome Citizens and Visitors.**

- With all members of the Council present, Mayor Kirksey called the meeting to order at 6:30pm. Also present was City Manager Brassfield. In the audience, Dale Herbst and the Eagle Press’ Tara Huff were in attendance.

1. **Invocation and Pledge of Allegiance.**

- The invocation was given by Alderman Billy Robbins and the Pledge of Allegiance was led by Alderman Arlin Audrain.

1. **Open Public Hearing Session regarding Proposed City Budget for 2018-19.**
	1. Overview of All Proposed City Budget(s)

- The Council discussed the budget and the only comments from the audience were to remind the Council of their publicly stated hope to not raise taxes since property values did not increase.

1. **Open forum – Comments/Concerns from Citizens Regarding Proposed Budget**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

- No one signed up for public comment.

1. **Adjourn Public Hearing Session.**

**-** The Public Hearing was adjourned at 6:39pm.

1. **Call to Order Special Called Session**

**-** The Special Session was called to order at the immediate conclusion of the Public Hearing, at 6:39pm.

1. **Open forum – Comments/Concerns from Citizens**

**-** No one signed up for public comment.

1. **Deliberate and take action on adoption of 2018-19 City Budget.**

- Motion was made by Alderman Ruth DeRosa to adopt the City budget which called for a total revenue of $1,144,509.00. The motion was seconded by Mayor Pro Tem Richard Hein. The record vote is as follows: **FOR**: Alderman Arlin Audrain, Alderman Ruth DeRosa, Alderman Billy Robbins. **ABSTAINING**: Alderman Tom Ray. **AGAINST**: None. The motion passed.

1. **Deliberate and take action on adoption of 2018-19 EDC Budget.**

- Motion was made by Mayor Pro Tem Hein to adopt the Fritch EDC Budget at a total of $144,000. The motion was seconded by Alderman Audrain. The record vote is as follows: **FOR**: Mayor Pro Tem Hein, Alderman Audrain, Alderman Ray, Alderman DeRosa, and Alderman Robbins. **ABSTAINING**: None. **AGAINST**: None. The motion passed.

1. **Deliberate and take action on adoption of 20180-19 Crime Control and Prevention District Budget.**

**-** Motion was made my Alderman Ray to adopt the Crime Control and Prevention District Budget at a total of $53,639.51. The motion was seconded by Mayor Pro Tem Hein. The record vote is as follows: **FOR**: Mayor Pro Tem Hein, Alderman Audrain, Alderman Ray, Alderman DeRosa, and Alderman Robbins. **ABSTAINING**: None. **AGAINST**: None. The motion passed.

1. **Deliberate and take action on adoption of 2018-19 Tax Rate.**

- Motion was made by Mayor Pro Tem Hein to set the City’s total tax rate at $0.699213. The motion was seconded by Alderman Audrain. The record vote is as follows: **FOR**: Alderman Arlin Audrain, Alderman Ruth DeRosa, Alderman Billy Robbins. **ABSTAINING**: Alderman Tom Ray. **AGAINST**: None. The motion passed.

1. **Deliberate and take action concerning adding and removing names on City of Fritch bank and vendor accounts.**

- Motion was made by Mayor Pro Tem to remove Kelly Henderson and Tammy Schmidt from all Amarillo National Bank accounts, including online access, associated with the City of Fritch. Alderman Ray seconded this motion. All Council members voted in favor of this motion. The motion passed. Additionally, Alderman DeRosa made the motion to add Mayor Pro Tem Richard Hein to all City bank accounts. Alderman Ray seconded this motion. With Mayor Pro Tem Hein abstaining from this vote, all other Council members voted in favor of this motion and it, also, passed.

1. **Deliberate and take action regarding procedures and options for filling the City Secretary position.**

- Mayor Kirksey reminded the Council of what the process was the last time the City needed to fill the City Secretary position and proposed a similar process. With that, Mayor Pro Tem motioned to form a subcommittee consisting of Mayor Kirksey, Mayor Pro Tem Hein, and Alderman Ray with the consultation of the City Manager, to conduct the process of searching for a new City Secretary. Alderman Robbins seconded this motion. All Council members voted in favor of this motion and the motion passed. The Council then discussed the option of bringing in an interim City Secretary. This discussion led to the Council and City Manager adjourning into Executive Session.

1. **Executive Session –The City Council will convene into closed session in accordance with Texas Government Code Subchapter D: Section 551.074 (personnel matters) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge regarding the City Secretary.**

- Alderman Robbins made a motion for the Council to convene into Executive Session. Alderman Audrain seconded this motion. With all Council members voting in favor of this motion, the motion passed, and Executive Session began at 7:04pm.

1. **Reconvene from Executive session. Take action, if necessary, on any agenda item discussed in closed session.**

**-** Executive Session closed at 7:35pm and the Council reconvened the Open Session at 7:37pm. Alderman Robbins made a motion to authorize Mayor Kirksey to continue the process with Texas First Group to, possibly, bring in Martha Coursey as an Interim City Secretary and to negotiate housing and travel costs and any related contracts. Mayor Pro Tem Hein seconded this motion. With all Council members voting in favor of this motion, the motion passed.

1. **Future agenda items & Announcements.**

- Mayor Kirksey announced that he and three other Council members, along with the City Manager, will be attending the TML Conference October 9th-12th.

1. **Adjournment.**

- Mayor Pro Tem Hein made a motion to adjourn. Alderman Ray seconded this motion. All Council members voted in favor of this motion and the meeting adjourned at 7:38pm.

**READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.**

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 **Mayor Dwight Kirksey Trisha Burris, Acting City Secretary**