**MINUTES**

**FRITCH CITY COUNCIL REGULAR SESSION**

**December 18, 2018**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**6:30 P.M.**

**All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

1. **Call to order. Welcome Citizens and Visitors.**

- Mayor Pro Tem Richard Hein called the meeting to order at 6:30PM. Council members absent were Ruth Derosa and Mayor Dwight Kirksey. City Employees present were Director of Public Works Roger Pense, Municipal Judge Shelby Deatherage, Police Chief Robert Chapmon, Volunteer Fire Chief Ed Adamson, City Secretary Michelle Moneymaker, and City Manager Drew Brassfield.

1. **Invocation and Pledge of Allegiance.**

- Alderman Audrain led the invocation and Alderman Robbins led the pledge.

1. **Open forum – Comments/Concerns from Citizens**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

- Mrs. Harriman thanked the Council for serving and extended her gratitude for all the progress the city has made over the past several months.

1. **Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

* 1. **Approve minutes of the following meetings: Regular Session Meeting 11-27-18**
* Motion by Council member Billy Robbins to approve the regular session meeting listed.
* Motion seconded by Council member Thomas Ray.
* Motion Carried.

**5. City Staff & Affiliated Entities reports:**

A. Report from Chief of Police – *November report presented*

B. Report from Public Works Director – *November report presented*

* 1. Report from Fire Chief – *November report presented; a formal notice of upcoming retirement was given to the Council. The official retirement date is TBD. The Council thanked the Fire Chief for several years of dedication and service to the Fritch Volunteer Fire Department.*
	2. Court Report – *November report presented*
	3. E.D.C. Report – *No report received*
	4. Crime Control Report – *No report received*
	5. Report from City Secretary – *November report presented*
	6. Report from City Manager – *Ongoing projects*

**6. New business:**

1. **Discuss and consider proposal(s) for new financial software.**

**-** Software bids were presented to the Council by the City Manager. The software companies for consideration are: STW and Tyler Technologies. There was a concern from Mayor Pro Tem Richard Hein as to the high cost of the STW software program. Mayor Pro Tem Richard Hein also raised concern as to the unresponsiveness of Tyler Technologies. Council member Billy Robbins raised concern as to the cost of the STW software, and noted that Tyler Technologies was the “industry standard” software for city governments, and that the vast majority of surrounding cities utilized Tyler Technologies. Mayor Pro Tem Richard Hein referenced law that requires the city to provide a published notice of accepting software bids, due to the cost potentially exceeding $50K.

* Motion by Mayor Pro Tem Richard Hein to not consider software bids at this time until notice has been posted that City is accepting sealed software bids.
* Motion seconded by Council member Arlin Audrain.
* Motion Carried.
1. **Open sealed bids and consider awarding bid for Fritch Grazing Lease.**

- Two (2) sealed bids were submitted to the Council; James Murley ($800/year for a four (4) year term) and Harold White ($2400/year for a two (2) year term).

* Motion by Council member Thomas Ray to accept the bid from Harold White ($2400/year for a two (2) year term).
* Motion seconded by Council member Billy Robbins.
* Motion Carried.
1. **Discuss and consider approval of Release from The Hartford Casualty Insurance Company.**

**-** A check in the amount of $100,000 was submitted to the City of Fritch for losses as a direct result of actions by former City Secretary Leslie Bass.

* Motion by Council member Billy Robbins to accept the check from The Hartford Group.
* Motion seconded by Council member Arlin Audrain.
* Motion Carried.

**7. Mayoral/councilmember announcements.**

 - No announcements were made.

**8. Future agenda items.**

 - Potential software upgrade options

 - Emergency Alert System

**9. Adjournment.**

* Motion by Council member Thomas Ray to adjourn the meeting.
* Motion seconded by Council member Billy Robbins.
* Motion Carried, and the meeting was adjourned at 7:53PM.

 **READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019.**

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 **Mayor Dwight Kirksey City Secretary**