

**MINUTES**  
**FRITCH CITY COUNCIL REGULAR SESSION**  
**TUESDAY JANUARY 19, 2016**  
**CITY ANNEX 509 W. BROADWAY FRITCH, TEXAS**  
**7:00 P.M.**

1. **Call to order.** Council meeting called to order at 7:00 p.m. by Mayer W. Kelly Henderson. Council members present: Arlin Audrain, Yvonne Blackwell, Denise Campbell and Arturo Gutierrez. Richard Hein came in at 7:17 p.m. City employees present: Steve McKay, Chris Morrison, Abby White, Cody Bengé, Ed Adamson and Cindy Cook.
2. **Invocation – pledge of allegiance.** Prayer given by Mayor Pro Tem Audrain and pledge led by Council member Blackwell.
3. **Recognize visitors – Mayor Kelly Henderson.** Mayor Henderson greeted the visitors and said he was glad to see people come to the meetings.
4. **Open forum.**  
Kevin Black – Mr. Black invited everyone to attend a free class held by Hutchinson County on Active Shooter scenario. There will also be a class on Community Emergency Response Training.
5. **New business:**
  - A. **Approve minutes of the following meetings: December 15, 2015.** Mayor Pro Tem Audrain made the motion to approve the minutes of December 15, 2015. Second made by Council member Blackwell. Vote 4/0.
  - B. **Discuss and take action on accounts payable.** Council member Campbell made the motion to approve the accounts payable as presented. Second made by Council member Gutierrez. Vote 4/0.
  - C. **Presentation, possible action, and discussion on Resolution 2016-1 authorizing an election by the registered voters of the City of Fritch, Texas for the purpose of electing a mayor and two council members for expired terms and appointing an early voting clerk, and designating a date and time for the election.** Motion made by Mayor Pro Tem Audrain to approve Resolution 2016 – 1, authorizing an election by the registered voters of the City of Fritch, Texas for the purpose of electing a mayor and two council members for expired terms and appointing an early voting clerk, and designating a date and time for the election. Second made by Council member Blackwell. Vote 4/0.
  - D. **Discuss and take action on vehicle purchase for multiple city departments.** Fire Chief Ed Adamson reported to the council that at a recent fire his vehicle would not start. This placed the rancher and himself in a dangerous position. He presented information to the council requesting a new 2016 Ford Explorer at the cost of \$25,735.94. Crime Control has agreed to pay for the lighting package should the council approve the purchase. His current vehicle is fourteen years old with 267,000 miles on it. It is a hand-me-down from the police department. Chief Adamson also reported to the council that the new software the Fire Department had acquired could be used to track all vehicle maintenance. Cody Bengé also spoke to the council concerning the condition of the maintenance vehicles. At this time, he does not have enough operating vehicles for each maintenance member to have their own vehicle. He had retired two pickups recently; one for transmission and one for the engine. One vehicle will not go in reverse and one will not go over thirty miles per hour. Director Bengé's 2006 Chevy pickup has approximately 206,000 miles. Roger Pense's 2005 Chevy pickup has approximately 200,000 miles. 2004 Durango has 160,000 miles. The transmission in the Durango is bad and the computer port is messed up. Director Bengé presented a handout showing that in the last twelve months, \$45,677.49 had been spent on vehicle repairs. All of the repairs have been done by Roger Pense, who is the sewer plant supervisor. City manager McKay also spoke about the 2010 Charger used by the Police Department reserve officers. The vehicle will die anywhere. Chief Leggett had it die on him in Amarillo on Interstate 40. Sargent Morrison informed the council that the average life of a police vehicle is five years because of the vast amount of idle time involved with their work. Many of the new police vehicles have an idle meter. For every hour a vehicle idles it is equivalent to thirty-three miles. Council members discussed the issues with the budget and what members of the community would think should new vehicles be purchased. It was also asked why this was not discussed a few months ago during budget workshops. Manager McKay said it was but it was agreed to put them on the back burner and try to repair them until the next budget year. Mayor Henderson said he did not make decisions based on what people think, but if we have multiple new vehicles it would be a tough pill for

citizens to swallow. We need to start budgeting yearly for new vehicles and have a rotation cycle set up to retire old vehicles. He stated we need happy and safe employees but we also need to think about the budget. Motion was made by Council member Hein to table this item until next meeting. Second made by Council member Campbell. Vote 5/0.

**E. Discuss and take action on revised employee handbook.** Motion was made by Council member Campbell to accept the revised employee handbook with the change of the CDL requirements for maintenance employees. Second made by Mayor Pro Tem Audrain. Vote 5/0.

**F. Discuss and take action on payment for 2011 bond.** Motion made by Council member Hein to authorize the City Manager to make payments on the 2011 bond. Second made by Mayor Pro Tem Audrain. Vote 5/0.

**G. Discuss and take action on 2015 Racial Profile report.** Mayor Pro Tem Audrain made a motion to accept the 2015 Racial Profile report as presented. Second made by Council member Hein. Vote 5/0.

**6. City officers' reports.**

**A. Report from City Manager.** City Manager McKay reported that the City Hall is having several I.T. problems. Some of the problems are related to the cat 5 cables running from the hub to the court clerk's office and to the animal control officer's office. The roof is also leaking where the hub is located. He also reported that changing banks has not been as easy as we first thought. The remote capture machine sent by the bank does not work correctly and a second machine has been sent. Another part should be in tomorrow to help with the situation. The I-drive, which contains Incode, is also full. We have to move information from one drive to another in order to complete information for the audit. He also made mention of the City Hall staff working on Saturdays to catch up for the audit and maintenance crew working late in the night in water during a blizzard on a leak after Christmas. He also mentioned the fact that the sewer crew has to work with human waste. Manager McKay is also working on obtaining bids for the repair of the PD, Museum and City Hall. He told the council these bids will not be cheap.

**B. Report from Chief of Police.** Chief Leggett was absent. Sergeant Morrison told the Council that Officer Gloria Robles had taken a job with Hutchinson County Sheriff's Department.

**C. Report from Public Works Director.** Director Benge reported that TCEQ came on January 7, 2016. A violation was received for low chlorine residual system air locking. Violation was noted and resolved the next day. We still need to have a back flow prevention program. The big issue at this time is only having two functioning wells. We cannot produce enough water should we have an emergency. Engineer Dwight Brandt said we can probably fix two wells on the city side. To fix the wells on the Brinson side will be more expensive. It would be better to use the city water rights. Engineer Brandt should be here to do a presentation soon. We plan to have a camera in the wells so we can see what is going in. The aquifer may have dropped or there may be a hole in the casing.

**D. E.D.C. Report.** EDC minutes were included in council packet. No one present from EDC.

**E. Crime Control Report.** Dwight Kirksey said the crime control board had voted to cover the costs of the light package for the Fire Department should the council agree to the purchase of the vehicle. We plan to buy materials to be used in school programs. At this time, we are looking for someone to be the liaison with the school system. We have currently tabled the Facebook page for crime stoppers. This is very time consuming and requires constant monitoring.

**7. Mayoral/councilmember announcements.** Mayor announced that there are three seats open on the council and that packets are available. He encouraged citizens to participate.

**8. Future agenda items.** Next council meeting will be February 16<sup>th</sup>. There will be a workshop before the meeting at 6:30.

**9. Adjourn.** Motion to adjourn made by Council member Campbell. Second made by Mayor Pro Tem Audrain. Vote 4/0.

**READ, PASSED AND APPROVED on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Mayor W. Kelly Henderson

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Cindy Cook, City Secretary