



MAILING: P.O. BOX 758
 104 N. ROBEY AVE. FRITCH, TEXAS 79029
 TELEPHONE (806) 857-3143
 FAX (806) 857-3229

FOR OFFICE USE ONLY	
RESIDENTIAL	<input type="checkbox"/>
COMMERCIAL	<input type="checkbox"/>
CUSTOMER SERVICE CLERK	_____
ACCOUNT NUMBER	_____

APPLICATION FOR WATER UTILITY SERVICE
 (Please print legibly)

SECTION 1 APPLICANT INFORMATION **IF APPLING FOR COMMERCIAL, PLEASE COMPLETE SECTION 1 AND 3.

Applicant: _____
 Social Security No. _____ Driver's License No. _____
 Date of Birth: _____ Email: _____
 Service Address: _____
 Mailing/Billing Address: _____ Zip Code: _____
 Primary Telephone: _____ Secondary Telephone: _____

SECTION 2 RENTING/LEASING INFORMATION

Landlord/Agent: _____ Landlord's Phone: _____
 (A copy of your lease or rental agreement letter may be required to verify your occupancy or service address.)

Meter deposits/utilities service deposits.

A \$100.00 deposit and \$20.00 service fee are required on residential. Services provided by the City of Fritch are water, sewer and household trash. Available services are determined by physical address. **City ordinance Sec. 13.04.001.**

Residential Garbage Service: *Residential garbage service includes one three-yard trash can per four households. \$22.00/mo. garbage*

SECTION 3 COMMERCIAL/BUSINESS ACCOUNT INFORMATION

Business Name: _____
 Federal Identification No. _____

Meter deposits/utilities service deposits.

A \$150.00 deposit and \$20.00 service fee are required on commercial accounts. Services provided by the City of Fritch are water, sewer and household trash. Available services are determined by physical address. **City ordinance Sec. 13.04.001.**

Commercial Garbage: *Commercial garbage service includes one half yard trash can. \$52.00/mo. garbage*

City Park Fund Donation

Please Sign if you would like to donate \$1.00 per month: _____



SERVICE AGREEMENT

- r. **PURPOSE.** The CITY OF FRITCH is responsible for protecting the drinking water supply from contamination or pollution. which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions, which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the CITY OF FRITCH will begin service. In addition, when service to on existing connection has been suspended or terminated, the water system will not re-establish service unless It has a Signed copy of this agreement.
- II. **RESTRICTIONS.** The following unacceptable practices are prohibited by State regulations.
 - A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention device.
 - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an airgap or a reduced pressure-zone back flow prevention device.
 - C. No connection which allows water to be returned to the public drinking water supply is permitted.
 - D. No pipe or pipe fitting which contains more than 8% lead may be used for the Installation or repair of plumbing at any connection that provides water for human use.
 - E. No solder or flux which contains more than 2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
- m. **SERVICE AGREEMENT.** The following are the terms of the service agreement between THE CITY OF FRITCH (the Water System) and the customer.
 - A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises are connected to the Water System.
 - B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service; when there is reason to believe that cross- connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.
 - C. The Water System shall notify the Customer In writing of any cress-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
 - D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.
 - E. The Customer shall, at his expense, properly Install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.
 - F. **Outside City Limit Customers ONLY,** you will be required to provide THE CITY OF FRITCH a copy of the latest septic tank inspection within (30) days, to keep on file with this service.

IV. ENFORCEMENT. If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

V. STATEMENT OF AGREEMENT

Signature: _____ Date: _____

PLEASE READ CAREFULLY: By submitting this application, I agree to the above statements and acknowledge that all information I have provided is true and correct. By signing this application, I certify that I have read and understand all the information regarding this Application for Water Utility Service, which includes the Retail Water Service Agreement, and agree to these terms and conditions.



AUTHORIZATION FOR AUTOMATIC DRAFT-BILL PAYMENT

COMPANY NAME: THE CITY OF FRITCH (THE COMPANY)

I (WE), AUTHORIZE THE COMPANY TO INITIATE VARIABLE ENTRIES TO MY (OUR) ACCOUNT DESCRIBED BELOW:

CHECKING ACCOUNT, NO: _____ SAVINGS ACCOUNT NO: _____

FINANCIAL INSTITUTION'S NAME: _____

FINANCIAL INSTITUTION'S ADDRESS: _____

ATTACH A VOIDED CHECK, SAVINGS DEPOSIT SLIP OR PROVIDE THE FINANCIAL INSTITUTION'S ROUTING NUMBER: _____

THIS AUTHORITY IS TO REMAIN IN FULL FORCE AND IN EFFECT UNTIL THE COMPANY HAS RECEIVED WRITEN NOTIFICATION FROM ME (OR EITHER ONE OF US) OF ITS TERMINATION IN SUCH TIME AND MANNER AS TO AFFORD THE COMPANY A REASONABLE OPPORTUNITY TO ACT ON IT.

—

CUSTOMER SIGNATURE

PRINT NAME

PHONE NUMBER

BILLING ACCOUNT NO:

DATE



Water, Sewer and Refuse Rates.

CHAPTER 13/ARTICLE 13.04 RATES

BULK RATE: \$10.00/THOUSAND

INSIDE CITY LIMITS:

\$40.00 MINIMUM PER MONTH (INCLUDES 2,000 GALLONS)

3,000-12,000 GALLONS -- \$3.68/ THOUSAND

13,000 - 50,000 GALLONS-- \$4.13 / THOUSAND

51,000 - 80,000 GALLONS-- \$4.43/ THOUSAND

81,000 - 9,999,999 GALLONS -- \$4.88/ THOUSAND

OUTSIDE CITY LIMITS:

\$45.00 MINIMUM (INCLUDES 2,000 GALLONS)

3,000-12,000 GALLONS -- \$3.68/ THOUSAND

13,000 - 50,000 GALLONS-- \$4.13 / THOUSAND

51,000 - 80,000 GALLONS-- \$4.43/ THOUSAND

81,000 - 9,999,999 GALLONS -- \$4.88 / THOUSAND

SEWER RATES:

RESIDENTIAL \$20.00

COMMERCIAL \$40.00

CHURCHES \$40.00

FOOD SERVICE \$80.00

SCHOOL \$250.00

HOTEL, MOTEL, APARTMENTS \$125.00

REFUSE RATES:

\$22.00 PER MONTH INSIDE CITY LIMITS

\$34.25 PER MONTH OUTSIDE CITY LIMITS

\$21.11 PER MONTH FOR DOUBLE DIAMOND

\$41.80 PER MONTH FOR COMMERCIAL 1.5 YO

\$52.00 PER MONTH FOR COMMERCIAL 3.0 YO

\$76.50 PER MONTH FOR COMMERCIAL 3.0YO, 2XWEEKLY

24/7 utility on call (806) 898-1358

OTHER UTILITY SERVICE TELEPHONE:

XCEL ENERGY-ELECTRIC SERVICES: 1-800-895-4999

ATMOS ENERGY-GAS SERVICES: 1-888-286-6700



City Ordinance Division 2. Payment

Sec. 13.04.031 Billing procedure and policy

By the last day of each month, the city will deliver utility bills to the post office. Those bills shall be due and payable to the city by no later than 5:00 p.m. on the 15th day of the month. Payments placed in the "drop-box" after 5:00 p.m. on the 15th day of the month or received by the city after the 15th day of the month shall be considered late. Should the 15th of the month occur on a weekend or on a holiday, the payment shall be considered timely if received by 5:00 p.m. of the next business day. The city will assess and post a ten percent past due penalty on each account at 8:00 a.m. or as soon thereafter as practical on the 16th day of the month or by 5:00 p.m. of the next business day after a holiday or weekend. Drafted accounts shall be drafted on the 15th day of the month. All past due (late) payments must be received by the city no later than 5:00 p.m. on the 25th day of the month. The city will remove all payments from the "drop-box" at 5:00 p.m. on the 25th. Any account not paid in full by 5:00 p.m. on the 25th of the month (unless under contract) shall have utility service(s) disconnected (cut off) at 8:00 a.m. or as soon thereafter as practical on the 26th day of the month. Should the 25th of the month occur on a weekend or on a holiday, all past due (late) payments must be received by the city no later than 5:00 p.m. on the next business day. The termination of service(s) is both an administrative and an operational function, and the administrative function can be as costly and time consuming as the operational function. Presentation of payment early on the 26th day (or the next business day after a holiday or weekend) of the month prior to the physical termination of service shall not relieve the customer of the reconnect fee.

(Ordinance 559 adopted 7/18/17)

Sec. 13.04.032 Collection of all amounts at same time

The city shall simultaneously collect the respective amounts due to the city for services supplied by the water, sanitary sewer system and municipal solid waste service and shall refuse to accept payment for a part of such service unless the entire amount due from the respective customer for all service supplied by such combined systems is paid.

(Ordinance 404, sec. 20-42, adopted 12/18/01)

Sec. 13.04.033 Disconnection of service; reconnection

(a) **Nonpayment.** Any consumer of utility services furnished by the city, whose utility services have been scheduled for disconnection or disconnected/terminated for nonpayment of applicable rates and charges, may have such utility services resumed by paying all rates, charges and penalties due by him/her to the city, and in addition thereto, a reconnection fee is hereby prescribed by the city council.

(b) **Reconnection/resumption of service fee.** A reconnection fee of forty dollars (\$40.00) shall be assessed and collected prior to the reconnection/resumption of utility services when accomplished during normal business hours (8:00 a.m.–5:00 p.m., Monday through Friday). There is hereby established an after-hours reconnect fee of sixty dollars (\$60.00) for those customers whose utility service has been disconnected and request that their service be resumed during any time other than normal business hours stated above. If a customer requests such after-hours reconnection, all rates, charges and penalties due by him/her to the city, plus the sixty dollars (\$60.00) after hours reconnect fee, shall be paid to the city by 1:00 p.m. the next business day after reconnection. If payment is not received by 1:00 p.m., city provided utility service will be disconnected again and an additional reconnect fee will be assessed and shall be paid prior to reconnection of any utility services.

(c) **Negotiable funds.** The city will not "hold" or accept post-dated checks for payment of any utility bills.

(Ordinance 510 adopted 10/19/10)

Sec. 13.04.034 Free service

No free service shall be allowed, and to the extent the city and its various departments avail themselves of the services afforded by the sanitary sewer system and/or municipal solid waste collection service, they shall pay therefor the same rates charged other consumers. The city shall charge and pay the municipal water rate for all water consumed.

(Ordinance 404, sec. 20-45, adopted 12/18/01)

Sec. 13.04.035 Required services

(a) All businesses and residences within the service area of the city, to include apartments and other domiciles, whether rented or owned, shall be required to arrange for municipal solid waste collection service when applying for water and/or sewer service(s).

(b) Bona fide businesses operated at a residence shall be charged commercial rates.

(Ordinance 404, sec. 20-46, adopted 12/18/01)



Sec. 13.04.037 Returned check/draft policy; fee

- (a) Customers tendering a check or whose bank account has been drafted for payment of their utility bill shall be charged a thirty-five dollar (\$35.00) returned check/draft fee if the check or draft is returned to the city unpaid by their financial institution. Multiple returned checks or drafts will generate a fee for each individual item.
 - (b) If a check tendered for payment of a utility bill to prevent cutoff of service is returned “NSF” or “account closed,” service will be cut off (disconnected) immediately. Additionally, the city reserves the right to verify with the bank or credit union that a check tendered for payment of a utility bill to prevent cutoff is negotiable (good) at the time of acceptance. A nonnegotiable check constitutes nonpayment, and service will be cut off as scheduled. In this case, a thirty-five dollar (\$35.00) returned check/draft fee and a forty dollar (\$40.00) reconnect fee shall be assessed and must be paid prior to resumption of service (reconnection).
 - (c) If a check tendered for payment of a utility bill is returned on a closed account, service will be cut off (disconnected) immediately. A returned check fee of thirty-five dollars (\$35.00) and a reconnect fee of forty dollars (\$40.00) shall be assessed and must be paid prior to resumption of Service (reconnection).
 - (d) Customers who have presented two or more checks or drafts that have been returned unpaid by their financial institution within the preceding twelve (12) months shall be required to tender either cash, cashier’s check, or money order for payment of their utility bill. Customers who present a single account closed check is automatically required to tender either cash, cashier’s check, or money order for payment of their utility bill.
- (Ordinance 510 adopted 10/19/10)

Utility Services Privacy Policy Disclosure of Social Security Number

In accordance with HB 1130 the City of Fritch, Texas adopts the following policy pertaining to the confidentiality of social security numbers (SSN). Personal information including an SSN is requested when utility services are initiated. SSNs are maintained in a secure environment by the utility services department. The SSN is used as a means of identification, internal verification or other administrative purposes, and debt collection. The SSN is confidential and available only to those city employees requiring access to perform their duties. An SSN may be disclosed to other governmental agencies for official purposes and consumer reporting agencies. City records are disposed of in accordance with the state law, the provisions of the Local Government Code (Texas Library and Archives Commission), and the administrative rules adopted under its authority.