

MINUTES
FRITCH ECONOMIC DEVELOPMENT CORPORATION REGULAR SESSION
MONDAY, APRIL 5, 2021
FRITCH ANNEX BUILDING
12:00 (NOON) P.M.

All agenda items are subject to action. The EDC reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. Call to order / Welcome citizens and visitors

- a. Kim Lindley called the meeting to order at 12:09pm.

2. Pledge of Allegiance and Invocation

- a. Kim Lindley led the Pledge of Allegiance. Dwight Kirksey gave the invocation.

3. Open forum – Comments/Concerns from Citizens

Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the EDC regarding any topic not on the agenda. By State law, the EDC is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the EDC must be limited to referring the matter to staff, a statement of specific factual information/recitation of existing policy, or a proposal to place the subject on a future agenda for a future EDC meeting.

- No comments or questions presented to the Board.

4. Approval of Prior Meeting(s) Minutes:

- **Meeting Minutes: 3/1/2021 Regular Meeting**

- Christina Athey made a correction to revise “financials were behind” to “financial reports were behind” in the Financial Report section.
- Dwight Kirksey made a motion to accept the minutes with revisions as stated. Debra Wells seconded. Motion carried unanimously. 5/0

5. Financial Report:

- **Budget Variance Report - Sales Tax Report - TexPool Report Bank Statement - Amarillo National Bank**

- Christina Athey stated that Loan/Grant funds will be adjusted to reflect the loan portion as a long-term asset. Reports will reflect this change in the next meeting.
- Denicia Taylor made a motion to accept the financial report. Ian Larson seconded. Motion carried unanimously. 5/0

6. Old business:

a. Consider and take action on a policy to address Vacant Properties.

- No action taken. Suzanne Bellsnyder will meet with Drew Brassfield, City Manager, to prepare a solution to present to the council.

b. Consider and take action on the Business Recruitment Packet.

- Suzanne asked for feedback from the Board on 3-5 broad business types to target in recruitment packet. Response from Board: Developers; Recreation; Boat sales; Repair services, plumbers, auto, IT; Equipment Rentals; with Retail/Restaurants focused on locals.
- Suzanne updated on other items in the packet with discussion on putting it all together. She will continue to gather data for this packet.
- No action taken. Suzanne should have a rough draft of the packet next meeting, with a target of June for completion.

7. Committee Reports

a. Consider a Report from the Properties Committee.

- Ian Larson presented updates. Debra organized the maybe properties in the file and Ian developed a software to issue letters to these property owners. Dwight and Ian created the letter, which are ready to be sent out. Christina will purchase the stamps and send out letters.

b. Consider a Report from the Building and Renovation Committee.

- Kim Lindley present updates. Renter is cleaning and painting. When complete EDC will complete the flooring. Kim Lindley has a lease agreement approved by Suzanne. Kim will review with the renter and add a trade agreement for money and time spent by renter in rent forgiveness. Kim is having the front door painted.

c. Consider a Report from the Data Committee.

- Ian Larson presented updates. Christina and Ian purchased three data reports approved in previous meeting. Ian emailed the reports out to the Board. Ian will work with Suzanne on incorporating these reports into the Business Recruitment Packet. Ian stated that the Data collection is complete.

8. New Business

a. Consider and take action regarding the resignation of Jim McClellan.

- Dwight Kirksey made a motion to accept Jim McClellan's resignation. Debra Wells seconded. 4 for, 1 opposed. Motion carried.

9. Director's Report

a. Consider an activity report from Suzanne Bellsnyder providing information about EDC work done by the consultant during the month of March.

- Suzanne Bellsnyder presented her report for the month.

10. Board Member Announcements

- Debra Wells asked about some properties on Broadway.
- Dwight Kirksey confirmed that Taco Villa is trying to open in Borger.
- Ian Larson is creating a Property Seizing software to work with the county on vacant properties.

11. Future Agenda Items

- Business Recruitment Packet
- Committee Reports
- Vacant Properties

12. Adjournment

- Kim Lindley adjourned the meeting at 2:23pm.

READ, PASSED AND APPROVED on this ____ day of _____, 2020.

EDC Board Member

EDC Board Member