

AGENDA
PUBLIC HEARING AND REGULAR SESSION
TUESDAY, APRIL 19, 2022
CITY ANNEX BUILDING 509 W. BROADWAY FRITCH, TEXAS
6:00 PM

All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- 1. Call to Order Public Hearing. Welcome Citizens and Visitors.**
- 2. Pledge of Allegiance and Invocation.**
- 3. Public Hearing regarding Specific Use Permit Application from BATEJ Ventures regarding number of parking spaces.**



Briefing notes

The purpose of such public hearing shall be to determine that the granting of the specific use permit will not adversely affect the character and appropriate use of the area of neighborhood; will not depreciate the value of surrounding property for use in accordance with the regulations of the zoning district in which located; will be in keeping with the spirit and intent of this chapter; and will not adversely affect traffic circulation, public utilities or the health, safety and general welfare of the community.

- 4. Adjourn Public Hearing.**
- 5. Call to Order Regular Session.**
- 6. Open forum - Comments/Concerns from Citizens.**
Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.
- 7. Consent Items:**

This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.

Consent Action

7.1. Approve minutes of the following meeting: 03/22/2022

[Regular Council - Mar 22 2022 - Minutes - Pdf](#) 

8. City Staff & Affiliated Entities Reports

[E.D.C. Report](#) - **President Kim Lindley and/or Director Suzanne Bellsnyder**

- Financial Report
- Business Activities
- EDC Committees

[City Secretary Report](#) - **Christina Athey**

- Financial Updates (Budget reports, Bank, Fund Balance, Debt Service, etc.)

Briefing notes

[\(2a\) Payments Journal March 2022.pdf](#) 

[\(3a\) General Budget Variance.pdf](#) 

[\(3b\) Public Works Budget Variance.pdf](#) 

[\(3c\) Debt Service Budget Variance.pdf](#) 

[\(3d\) EDC Budget Variance.pdf](#) 


[\(4\) Sales Tax Report March 2022.pdf](#) 

[\(5\) Utilities Revenue Comparison Report March 2022.pdf](#) 


[\(6\) Fund Balance Report 01-14-2022.pdf](#) 


[Combined Bank Statements Reconciliations 03-31-2022.pdf](#) 

[City Manager Report](#) - **Drew Brassfield**

- Judge Rodriguez present for quarterly [Court Report](#) 


- Updates on Activities within City Departments
- Updates on On-going Projects


 **Briefing notes**

[AC-Code Report.pdf](#) 


[Court Report2.pdf](#) 


[Fire Dept. Report.pdf](#) 

[Police Report.pdf](#) 

[Public Works Report.pdf](#) 

9. New business:


- 9.1. Discussion and possible action regarding [Resolution 2022-3](#)  pertaining to adoption of Hutchinson County Hazard Mitigation Plan.


 **Briefing notes**

CM has worked with Borger Emergency Management to ensure the aspects pertaining to Fritch were updated as accurately as possible.

***Recorded vote required.**

Recommended Motion: I recommend that we approve/deny Resolution 2022-3, as presented/amended.

- 9.2. Discussion and possible action regarding [interlocal agreement](#)  to support Emergency Preparedness Plan.

 **Briefing notes**



Senate Bill 3 (2021) requires, among many other things, that municipalities develop a comprehensive emergency preparedness plan. Part of that plan requires us to have layers of backup in the event of utility outages. Brent has been working for months, preparing the plan with all its complexity.

Recommended Motion: I make a motion that we approve/deny entering into an interlocal agreement with the City of Borger for utility support purposes.

- 9.3. Discussion and possible action regarding EDC Board member [application from Lisa Smith](#)  .

 **Briefing notes**

Recommended Motion: I make a motion that we approve/deny Lisa Smith's application to the EDC board.

- 9.4. Discussion and possible action regarding [Interlocal Agreement](#)  with the Panhandle Regional Planning Commission and [Resolution 2022-5](#)  for application development services and associated administration consideration, if funded, for the 2022 TxCDBG Downtown Revitalization Program.

 **Briefing notes**

Funding limits: \$250,000-\$500,000 with 15% match (\$37,500-\$75,000).


Since not being funded for the TxDOT TA Grant Program for the sidewalk project, the DRP program is a way we *could* try to pick up, at least, part of the sidewalk project. TxDOT program did not require matching funds, whereas the DRP program does.

Recommended Motion: I make a motion that we approve/deny the interlocal agreement with PRPC and Resolution 2022-5 as presented/amended.


- 9.5. Discussion and possible action regarding proposals received for engineering services for an application to the 2022 TxCDBG Downtown Revitalization Program and associated engineering, if funded.

 **Briefing notes**

(Engineering services proposals are due Monday 04/18/22 at 2:00pm and will be scored before the meeting. Information will be uploaded following scoring of proposals.)

[Blank Resolution](#)  (will be completed prior to meeting)

*Recommended Motion: I make a motion that we pass Resolution 2022-4 and select _____ to provide engineering services for the City's participation in the Downtown Revitalization Program, **if funded**.*

- 9.6. Discussion and possible action regarding [specific use permit application](#)  from BATEJ Ventures regarding number of parking spaces.

 **Briefing notes**

In Sec. 14.03.003 (a) (O) it states, “Retail store or personal service establishment, except as otherwise specified herein: one (1) parking space for each two hundred (200) square feet of floor area.”

For a 10,500 sq. ft retail store, the minimum number of parking spaces would calculate to 52.5 (10,500/200 = 52.5). Since you can't park in half a space, it's rounded to 53. They have 36 parking spaces planned. (difference of 17)

[FamilyDollarTree Site Plan.pdf](#) 


[Civil Drawings \(002\).pdf](#) 

Recommended Motion: I make a motion that we approve/deny the specific use permit application as presented/amended.

- 9.7. Discussion regarding the Annexation of the old Allsup's property located in Section 13, Block Y-2 owned by the City.

 **Briefing notes**

This is the property gifted to the City by Mark Allsup. It has been recommended we have this as a discussion for transparency.

[Map](#)  - to refresh your memory, if needed.

No recommended motion - discussion only.

- 9.8. Discussion and possible action regarding setting public hearing on the proposed annexation of certain property by the City of Fritch for Tuesday, May 17, 2022 at 6:00 p.m., and authorizing and directing the City Manager to publish notice of such public hearing, at which public hearing all interested persons will have the right to appear and be heard on the proposed annexation by the City of Fritch of the old Allsup's property located in Section 13, Block Y-2 owned by the City.

 **Briefing notes**

Should the Council desire to annex this property following the discussion, there will need to be a public hearing that requires public notice before it can officially be annexed.

Recommended Motion: I make a motion that we set a public hearing on the proposed annexation for Tuesday, May 17, 2022 at 6:00pm and authorize and direct the City Manager to publish notice of such hearing.

10. Mayoral/council member announcements.

11. Future agenda items.

12. Adjournment.

Persons who plan to attend this public meeting and who may require auxiliary aid or services are requested contact Christina Athey, City Secretary at (806) 857-3143 within 48 business hours of the scheduled meeting date. Reasonable accommodations will be made to assist your needs.

The City Council may vote and/or act upon each of the items listed on this agenda.

This is to certify that I Christina Athey, City Secretary, posted this agenda on the front window of City Hall on the _____ day of _____ 2021 at _____ -- Posted in accordance with the Texas Government Code, Chapter 551.

By: _____ By: _____
Christina Athey, City Secretary Witness

Removed from posting:

Date: _____ Time: _____