

**MINUTES**  
**FRITCH ECONOMIC DEVELOPMENT CORPORATION REGULAR SESSION**  
**October 5, 2020**  
**Fritch Annex Building FRITCH, TEXAS**  
**12:00 (NOON) P.M.**

All agenda items are subject to action. The EDC reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**1. Call to order / Welcome citizens and visitors**

- A. Kim Lindley called the meeting to order at 12:14pm.

**2. Pledge of Allegiance and Invocation**

- A. Kim Lindley led attendees in the Pledge of Allegiance followed by a moment of silence.

**3. Open forum – Comments/Concerns from Citizens**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the EDC regarding any topic not on the agenda. By State law, the EDC is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the EDC must be limited to referring the matter to staff, a statement of specific factual information/recitation of existing policy, or a proposal to place the subject on a future agenda for a future EDC meeting.*

- No comments or questions presented to the Board.

**4. Approval of Prior Meeting(s) Minutes:**

**Meeting Minutes: 9/14/2020 Regular Session**

- Motion to approve Meeting Minutes for 9/14/2020 was made by Dwight Kirksey, second by Jim McClellan. Motion carried unanimously. 5/0

**5. Financial Report:**

**Budget Variance Report - Sales Tax Report - TexPool Report Bank Statement, Amarillo National Bank**

- Motion to approve budget reports made by Dwight Kirksey, second by Denicia Taylor. Motion carried unanimously. 5/0

**6. Old business:**

- A. **Consider a request by Randy and Lesa Valentine for financial support to assist with a new restaurant business.**
  - Item tabled, no further updates.
- B. **Consider a report on the outstanding load to Cowboys Coffee and Tea.**
  - Item tabled, no further updates.
- C. **Consider the extension or termination of the COVID Emergency Relief Program.**
  - Motion to terminate the COVID Emergency Relief Program was made by Jim McClellan, second by Dwight Kirksey. Motion carried unanimously. 5/0

**7. New Business:**

- A. **Consider a request by ALC Sales & Feed for financial support to assist with a new retail business.**
  - A presentation was given by Lee Cook regarding his business plan and needs.
  - The board entered executive session at 12:47pm to discuss contractual options. The board reconvened at 1:39pm
  - A motion to authorize Suzanne Bellsnyder to contact the attorneys regarding a combination loan/grant contract with Lee Cook for Cook's Feed Shack was made by Denicia Taylor, second by Jim McClellan. Motion carried unanimously. 5/0
- B. **Consider updating the EDC bank account signature cards.**
  - A motion was made by Dwight Kirksey to add Kim Lindley and Denicia Taylor as signers to the Amarillo National Bank EDC account, second by Jim McClellan. Motion carried unanimously. 5/0
  - A motion was made by Jim McClellan to remove Dwight Kirksey and Billy Robbins from the Amarillo National Bank EDC account, second by Denicia Taylor. Motion carried unanimously. 5/0
- C. **Consider changes to the EDC application for business support.**
  - Suzanne will work on some changes and bring present them to the board when complete.
- D. **Consider a report from the EDC Building Committee.**
  - No updates as of this meeting date.
- E. **Consider an agreement with Borger Nutrition for office space.**
  - A motion was made by Dwight Kirksey to grant Kim Lindley authoritative power, under the advisement of Suzanne Bellsnyder to create an agreement with Borger Nutrition, second by Jim McClellan. Motion carried unanimously. 5/0

8. Directors Report

- A. Consider an activity report from Suzanne Bellsnyder providing information about EDC work done by the consultant during the month of July-August.
- Suzanne Bellsnyder gave a verbal report of the work she did through the month of September.

9. Board Member Announcements

- A. There were no board member announcements.

10. Future Agenda Items

- A. Review draft of EDC support application.
- B. Update for Cowboys Coffee & Tea possible breach of contract.
- C. Report from EDC Survey Committee.
- D. Update Texpool Authorized Signers.
- E. Report from the Property Committee.
- F. Update regarding a potential contract with Cook's Feed Shack.

11. Adjournment

- A. Kim Lindley adjourned the meeting at 1:58pm

READ, PASSED AND APPROVED on this 11th day of November, 2020.

Demicia Taylor  
EDC Board Member

Christina Athey  
EDC Board Member