

**MINUTES**  
**FRITCH CITY COUNCIL PUBLIC HEARINGS AND REGULAR SESSION**  
**JANUARY 19, 2021**  
**CONDUCTED REMOTELY VIA ZOOM AND**  
**LIVE-STREAMED VIA CITY OF FRITCH – OFFICIAL FACEBOOK PAGE**  
**6:30PM**

All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**1. Call to order meeting. Welcome Citizens and Visitors.**

- Mayor Richard Hein called the meeting to order at 6:32 pm. Members present: Mayor Richard Hein, Mayor Pro Tem Billy Robbins, Alderman Jeremy Rice, Alderman Tom Ray and Alderman Jim Story. Employees present: City Manager Drew Brassfield, City Secretary Christina Athey, Public Works Director Roger Pense, Police Chief Bobby Chapmon, Fire Chief Zeb Smith, Animal Control/Code Enforcement Dylan Pense and Municipal Judge Shelby Deatherage. Also Present: EDC President Kim Lindley, Brian Rowe and Martin Church.

**2. Invocation.**

- Mayor Pro Tem Billy Robbins led the invocation.

**3. Open forum – Comments/Concerns from Citizens.**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

***\*\*Please note: Due to the remote platform on which this meeting is being conducted, those who wish to speak during the open forum need to email the Mayor by 5pm the day of the meeting at [mayor@fritchcityhall.com](mailto:mayor@fritchcityhall.com). The email must contain your name and the topic you wish to discuss. The Mayor will then email you with directions for participation.***

- No emails were received by Mayor Richard Hein, no discussion.

**4. Executive Session**

The City Council will convene into closed session in accordance with Texas Government Code Subchapter D: Section 551.074 (personnel matters) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge regarding:

A. Vacant Alderman position appointment.

- The City Council entered into executive session at 6:34 pm

**5. Reconvene into Open Session to take action, if necessary, regarding matters discussed in Executive Session.**

- Reconvened into open session at 7:30 pm.
- Mayor Pro Tem Billy Robbins made a motion to appoint Martin Church to fill the vacant Alderman position to the end of the Unexpired Term. Alderman Jim Story seconded. Vote: 3/1. Motion Passed.
- The Oath of Office was administered to Martin Church by City Secretary, Christina Athey.

**6. Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

- Approve minutes of the following meetings: 12/15/2020 Regular Session
- Approve the following Tax Deeds: R9726 (Wiltcher, \$2,100), R97291 (Appelt, \$298), R9730 (Wiltcher, \$3,100) and R9733 (Wiltcher, \$1,100) – **TOTAL: \$6,598**
  - Mayor Pro Tem Billy Robbins made a motion to approve the consent items as presented. Alderman Tom Ray seconded. Vote: 4/0/1. Alderman Martin Church abstained. Motion Passed.

## 7. City Staff & Affiliated Entities Reports

- Court Report** – Judge Shelby Deatherage
  - December Report (Standard Court report)
- E.D.C. Report** – President Kim Lindley and/or Director Suzanne Bellsnyder
  - December Meeting report
- City Secretary Report** – Christina Athey
  - Financial Updates (Budget reports, Bank, Fund Balance, Debt Service, etc.)
- City Manager Report** – Drew Brassfield
  - Updates on Activities within City Departments
  - Updates on On-going Projects

## 8. New business:

- **Discussion and possible action regarding renewal of grazing lease.**
  - Mayor Pro Tem Billy Robbins made a motion that we approve renewing the grazing lease with Harold White in the amount of \$2,400 per year for two more years. Alderman Tom Ray seconded. Vote: 5/0. Motion Passed.
- **Discussion and possible action regarding bid to purchase 2002 Chevrolet 2500 pickup.**
  - No action taken.
- **Discussion and possible action regarding entering into agreement on excess vehicle auction.**
  - Alderman Jim Story made a motion to approve the City Manager to enter in an agreement with Platinum Auto Auction to auction off the City's excess vehicle inventory. Mayor Pro Tem Billy Robbins seconded. Vote: 5/0. Motion Passed.
- **Discussion and possible action regarding signers on bank accounts.**
  - Mayor Pro Tem Billy Robbins made a motion that we remove Dwight Kirksey from all Amarillo National Bank accounts with the City of Fritch and add Richard Hein to those same accounts. Alderman Jeremy Rice seconded. Vote: 5/0. Motion Passed.
- **Discussion regarding capital improvement schedule of projects.**
  - Discussion of the schedule of projects and bidding process, along with engineer recommendations for the bidding and scheduling of these improvement projects.
- **Discussion regarding resignation of Municipal Judge.**
  - Discussion on the process of hiring Municipal Judge. Mayor Hein would like the process to change to the Council recommending applicants verses the City Manager. Job is posted on Facebook, the City's website and TML's website. Opened from January 7<sup>th</sup> – January 21<sup>st</sup>. Two applications have been received so far. The City Manager will make a recommendation in February's City Council Meeting.

- **Discussion and possible action on Resolution 2021-1 regarding extending paid employee leave for COVID-19 quarantine.**
  - Alderman Jeremy Rice made a motion to pass Resolution 2021-1, as presented. Alderman Jim Story seconded. Vote: 4/0/1. Alderman Martin Church abstained. Motion Passed.

**9. Executive Session**

The City Council will convene into closed session in accordance with Texas Government Code Subchapter D: Section 551.074 (personnel matters) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge regarding:

A. City Manager.

- The City Council entered into executive session at 8:58 pm.

**10. Reconvene into Open Session to take action, if necessary, regarding matters discussed in Executive Session.**

- Reconvened into open session at 10:46 pm.
- Mayor Pro Tem Billy Robbins made a motion to renew the contract with City Manager Drew Brassfield and we as the city council authorize Mayor Richard Hein to negotiate the details of that contract with Drew and an attorney if needed. Alderman Tom Ray seconded. Vote: 4/0/1. Alderman Martin Church abstained. Motion Passed

**11. Mayoral/council member announcements.**

- None at this time.

**12. Future agenda items.**

- At a future meeting, Mayor Richard Hein would like the process for selecting a Judge to be on the agenda.

**13. Adjournment.**

- Mayor Richard Hein adjourned the meeting at 10:49 pm.

READ, PASSED AND APPROVED on this \_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor Richard Hein

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Christina Athey, City Secretary