**MINUTES**

**FRITCH CITY COUNCIL REGULAR SESSION**

**September 17, 2019**

**SFISD BOARD ROOM 540 EAGLE DRIVE FRITCH, TEXAS**

**6:30 P.M.**

**All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

1. **Call to order. Welcome Citizens and Visitors:**

- Mayor Dwight Kirksey called the meeting to order at 6:30PM. City Employees present were Public Works Director Roger Pense, Police Chief Robert Chapmon, Museum Director Stephanie Davidson, Fire Chief Rodney Kerbo, Municipal Judge Shelby Deatherage, City Secretary Michelle Moneymaker, and City Manager Drew Brassfield.

1. **Invocation and Pledge of Allegiance:**

- Mayor Pro Tem Billy Robbins led the pledge and citizen Darla Harriman led the invocation.

1. **Public Hearing regarding Proposed City Budget(s) for FY 2019-2020**

* Mayor Dwight Kirksey presented an overview of each fund’s proposed budget

1. **Open forum – Comments/Concerns from Citizens:**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/ recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

* Mayor Dwight Kirksey welcomed comments and questions from the public, regarding the proposed 2019-2020 budget(s).

1. **Announcement of Called Meeting for Adoption of Tax Rate**

* Mayor Dwight Kirksey announced a Called Session on Saturday, September 28, 2019; for the adoption of the 2019 proposed property tax rates.

1. **Discuss and take action on adoption of Ordinance 579 – Ratifying 2019-2020 City Budget.**

* Motion by Council member Tom Ray to approve ordinance 579; adopting the proposed budget(s) for the 2019-2020 fiscal year.
* Motion seconded by Council member Jim Story.
* In Favor – 5 (Robbins, Ray, Pierce, Story, Welch)
* Opposed - 0
* Abstain – 0
* Motion carried

1. **Adjourn Public Hearing:**

* Mayor Dwight Kirksey adjourned the Public Hearing at 6:43PM

1. **Call to Order – Regular Session:**

* Mayor Dwight Kirksey called the Regular Session to order at 6:43PM

1. **Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

* 1. **Approve minutes of the following meetings: 08-20-19 Regular Session**
* Motion by Mayor Pro Tem Billy Robbins to approve all consent items as presented
* Motion seconded by Council member Tom Ray
* Motion Carried (4 In Favor, 1 abstain)

**10. City Staff & Affiliated Entities reports:**

* 1. Report from Chief of Police – *August report presented*
* Request from Mayor Pro Tem Billy Robbins to follow up with Borger Dispatch on impacts due to security breach
  1. Report from Public Works Director – *August report presented; no questions*
  2. Report from Fire Chief – *August report presented; no questions*
  3. Court Report – *August report presented; no questions*
  4. E.D.C. Report – *No* *updates presented*
  5. Report from City Secretary – *August report presented; no questions*
  6. Report from City Manager – *Ongoing Projects; no questions*
* Well Field Project
* Statistics Report

**11. Executive Session -** The City Council will convene into executive session in accordance with Tex. Gov’t Code §551.071 to seek the advice of the city attorney about pending or contemplated litigation, settlement offers or as required under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

* Council moved into executive session at 7:02PM

**12. Reconvene Executive Session**

* Council returned from executive session at 7:56PM

**13. New business:**

1. **Discuss and take action on hiring Dawson Forensic Group to assess revenue collection and billing procedures and for consultation on developing updated policies and best practices**

* Motion by Mayor Pro Tem Billy Robbins to hire Dawson Forensic Group to assess revenue collection, billing procedures, and for consultation on policies and best practices
* Motion seconded by Council member Chris Pierce
* Motion Carried (All in Favor)

1. **Discuss and take action regarding amendments to the 2018-2019 City Budget**

* General Fund proposed amendments were presented by the City Secretary
* Motion by Mayor Pro Tem Billy Robbins to approve the General Fund proposed budget amendments
* Seconded by Council member James Story
* Motion Carried (All In Favor)
* Public Works Fund proposed amendments were presented by the City Secretary
* Motion by Council member Chris Pierce to approve the Public Works proposed budget amendments
* Motion seconded by Mayor Pro Tem Bill Robbins
* Motion Carried (All In Favor)

1. **Discuss and take action to withdraw and disengage the City’s prior acceptance of a bid from Tyler Technologies for financial software services**

* Motion by Council member James Story to withdraw and disengage from prior acceptance of bid from Tyler Technologies
* Motion seconded by Mayor Pro Tem Billy Robbins
* Motion Carried (All In Favor)

**14. Executive Session -** The City Council will convene into closed session in accordance with Texas Government Code Subchapter D: Section 551.074 (personnel matters) - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge regarding the City Manager.

* Council moved into executive session at 8:07PM

**15. Reconvene Executive Session**

* Council returned from executive session at 8:20PM

**16. Mayor/Council Member Announcements**

* Called Session 09/28/2019 – to adopt the 2019 Property Tax Rate

**8. Future agenda items.**

* Executive session - The City Council will convene into executive session in accordance with Tex. Gov’t Code §551.071 to seek the advice of the city attorney about pending or contemplated litigation, settlement offers or as required under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

**9. Adjournment.**

* Motion by Council member Thomas Ray to adjourn the meeting
* Motion seconded by Council member James Story
* Motion Carried, and the meeting was adjourned at 8:22PM

**READ, PASSED AND APPROVED on this \_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019.**

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**Mayor Dwight Kirksey City Secretary**