

**MINUTES**  
**FRITCH ECONOMIC DEVELOPMENT CORPORATION REGULAR SESSION**  
**January 4, 2021**  
**Zoom Meeting**  
**12:00 (NOON) P.M.**

1. **Call to order / Welcome citizens and visitors**
  - A. Kim Lindley called the meeting to order at 12:03pm.
2. **Pledge of Allegiance and Invocation**
  - A. There was not a flag present for the Pledge of Allegiance. A moment of silence was taken.
3. **Open forum – Comments/Concerns from Citizens**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the EDC regarding any topic not on the agenda. By State law, the EDC is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the EDC must be limited to referring the matter to staff, a statement of specific factual information/recitation of existing policy, or a proposal to place the subject on a future agenda for a future EDC meeting.*

- No comments or questions presented to the Board.

**4. Approval of Prior Meeting(s) Minutes:**

**Meeting Minutes: 12/10/2020 Regular Meeting  
12/23/2020 Special Meeting**

- Motion to approve Meeting Minutes for December 10<sup>th</sup> and December 23<sup>rd</sup> made by Jim McLellan, second by Christina Athey, motion carries unanimously. 6/0

**5. Financial Report:**

**Budget Variance Report - Sales Tax Report - TexPool Report Bank Statement, Amarillo National Bank**

- Motion to approve financial reports made by Denicia Taylor, second by Debra Wells. Motion carries unanimously. 7/0

**6. Old business:**

- A. **Consider the clarification and documentation of the Amarillo National Bank account balance and transfers to TexPool and how they will be handled by the financial manager.**
  - Christina presented an update to the board about the transfer funds between TexPool and the EDC ANB account.
- B. **Update on outstanding loan to Cowboy Tea & Coffee**
  - Kim met with the Devaney's and a check has been received from Devaney's. The contract is now satisfied.
- C. **Update on contract signing with Cooks Feed Shack**
  - The board is waiting on contract corrections from the attorney and a date for a check signing / presentation.
- D. **Update on contract with Smoke Craft BBQ**
  - Suzanne and Kim will work on the contract and send to attorney's for approval.

**7. Committee Report:**

- A. **Consider report from Properties Committee.**
  - Moved to the end of the committee reports.
- B. **Consider a report from the Building Renovation Committee.**
  - Kim presented an update on the Building Renovations. The building will potentially need plumbing repairs along with some building renovations. Quotes are being received by Kim & Drew and they will continue to look into the potential repairs and prices.
- C. **Consider a report from the Survey Committee.**
  - Denicia presented an update on the Survey Committee. As of the meeting the committee is still needing to meet and discuss the potential target and questions of the survey.
- D. **Consider a report from the Data Committee.**
  - Ian and Suzanne presented an update to the data committee. They will continue to work towards a packet completion for potential businesses that are interested in coming to Fritch. Christina Athey was added to this committee to help speed the process.
- E. **Consider a report from Properties Committee.**
  - Ian presented an update to the properties and data regarding them. A presentation was given using the software and mapping the properties with their information. The board discussed how to proceed with this information and what other information we need to collect for the properties.

**8. Director's Report**

- A. **Consider an activity report from Suzanne Bellsnyder providing information about EDC work done by the consultant during the month of November and December.**
  - Suzanne presented a report of her services provided for November and December.

**9. Board Member Announcements**

- Ian has offered his services of using a drone over the City of Fritch for photos of properties.

**10. Future Agenda Items**

- A. Consider and take action on the standing balance of the ANB account and regular transfers to the TexPool account.
- B. Consider a report from the Properties Committee including a list of vacant properties.
- C. Consider a report from the Survey Committee
- D. Consider a report from the Data Committee with a draft of the packet.
- E. Consider a report from the Building & Renovation Committee.
- F. Review contract with Suzanne Bellsnyder.

**11. Adjournment**

- A. Kim Lindley adjourned the meeting at 1:37pm.

**READ, PASSED AND APPROVED on this \_\_\_\_ day of \_\_\_\_\_, 2021.**

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**EDC Board Member**

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